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14th September 2022

Dear Parent / Carer,

Our new session is well underway and already the work of the school continues to be busy. We have put together our school calendar for the year – some important details listed overleaf and on our <u>website</u> - which lists Parents' Evenings, key dates for Prelims, SQA exams and school trips, etc.

We are pleased to announce that Mr Neil Burrows has been appointed as Acting Depute Head Teacher and that Mrs Lisa Lamont is Acting Principal Teacher of Pupil Support for Marsco House.

We have also welcomed new members of teaching staff this term: Miss A. Anderson (Science/Biology), Dr F. Savage (Science/Physics), Mrs R. Constant (ASN/Enhanced Provision), Miss K. Jagger (Home Economics/Hospitality) and Ms C. Swanson (English). We also welcome new Pupil Support Assistants: Ms J. MacKay and Ms R. Varwell. We currently have a vacancy for a Gaelic Medium PSA, so please do share this and get in contact if you would like further information.

The Highland Council has confirmed that it will observe the Bank Holiday for the State Funeral of Queen Elizabeth II on Monday 19th September 2022. Subsequently, all schools, council offices and service points will be closed to the public on that day.

On another note, full school attendance is vital to ensure that students are successful in their learning. Consequently, I would request that parents or carers please telephone or email the school in the morning of any absence (<a href="PortreeHigh.Absence@highland.gov.uk">PortreeHigh.Absence@highland.gov.uk</a>). We have a text delivery system in place, which will alert parents or carers if their child is absent from school and we have not been notified. We would appreciate it if parents and carers could please take their vacations within the school holidays if possible; we cannot authorise holidays outwith these dates.

We recently issued Data Collection Forms for you to update and we are grateful to those who have returned them so promptly. Could I please remind those who have not yet returned them to do so as soon as possible?

Parents and carers are also encouraged to apply for assistance with school meals and clothing if they are eligible. The allowance goes directly into your child's canteen account and it is a completely anonymous process (please note that if you were in receipt of this allowance previously, you will need to reapply each year). I would encourage you to apply if you are eligible- the amount of Pupil Equity Funding the school receives (which funds our Numeracy and Literacy Support Programmes) is determined by the levels of free school meals provided.

Finally, I would like to make a plea for parents to support our Parent Council's fundraising activities and in particular, the Christmas Fayre. We are looking for help in organising this event and a meeting has been set up for Wednesday 14th September at 7:00pm using Google Meets (please use this link to join: https://meet.google.com/yip-izet-qyu). Everyone is welcome to come along, whether you are currently in the Parent Council, or not.

Yours sincerely,

Tony Breen, Head Teacher





## **KEY DATES FOR YOUR CALENDARS**

	S1 Interim Report	S1 Full Report	S2 Interim Report	S2 Full Report	S3 Interim Report	\$3 Full report	S4 Interim Report	S4 Full Report	S5/6 Interim Report	S5/6 Full Report
Reports issued to pupils	Fri. 18th Jan.	Wed. 24th May	Wed. 21st Dec.	Wed. 29th March	Wed. 23rd Nov.	Wed. 8th March	Wed. 15th Feb.	Wed. 9th Nov.	Wed. 26th Oct.	Wed. 15th Feb.
Date of Parents' Evening	Thursday 6th October		Thursday 12th January		Tuesday 29th November		Thursday 16th February		Tuesday 1st November	

## 2022 Key dates

- October holidays 10th October to 21st October
- N5 English Prelim 30th November
- Junior Dance- 14<sup>th</sup> December; Senior Dance- 15<sup>th</sup> December
- Christmas and New Year break 23rd December to 6th January

## 2023 Key dates

- S4-S6 Prelims- 16th-27th January
- Snowsports trip, Italy- 18<sup>th</sup> to 25<sup>th</sup> February
- February break 20th February and 21st February
- In service day 22nd February
- Easter holidays 3rd April to 14th April
- SQA exams- 24th April to 29th May 2023
- Outward Bound Trip- 1<sup>st</sup> to 5<sup>th</sup> May
- May Day 1st May
- In service day 5th June
- Summer holidays 30th June to 11th August

